

AT&T Labs Research.
 Equipment Purchase Request

List the items to be purchased. PC's may have a copy of the operating system and MS Office but no other software licensed to AT&T (Norton, Exceed, etc.).

Item Description (make, model)	Serial Number	Fair Market Value*	Purchased Yes/No
Copy of home directory			

I certify that I have removed all AT&T Proprietary information from my equipment and any software, other than the operating system and MS Office, which is licensed to AT&T.

 Name (printed)

 Date

 Signature

 HRID

 Research Operations Manager

 Date

* Fair Market Value will be determined by an authorized third party vendor.